

CLALLAM COUNTY

VOLUNTEER BOARDS AND COMMITTEES

Updated March 2019

For details, see <http://www.clallam.net/boards/index.html>

Clallam County is served by advisory and regulatory Boards, Commissions and Committees which pass on valuable information to the Board of Commissioners and County departments to help officials make informed decisions about various local issues. County residents volunteer to serve on an advisory or regulatory Board, Commission or Committee and are appointed by the Board of Commissioners.

[Boards, Commissions, Committees: Purpose, Term, Meetings, Contact](#)

Interested citizens are invited to contact the Clallam County Commissioners' Office at (360) 417-2233, visit their office in the Clallam County Courthouse, 223 East 4th Street, Suite 4, Port Angeles, or obtain the application online at: <http://websrv7.clallam.net/forms/uploads/BCGMembershipApplication.pdf>

Committee	Term Length	Vacancies	Meetings (unless otherwise noted, held in Board of Commissioners Boardroom, Clallam County Courthouse, 223 E. 4th St., Port Angeles, WA)
Agricultural Commission: Acts in an advisory capacity to research agricultural issues, provide information, and convey the interests and desires of farmers and others in the agricultural community to the Board of Commissioners.	3 years	Six (6) openings: Farmers, Commissioner Districts I, II, and III; At-large farmer; (2) Non-farmer at-large	When: Ad hoc
Animal Issues Advisory Committee: The committee serves as a liaison between the County and the contractor for animal shelter services and as an objective, fact-finding resource when the Board, the contractor, or the Sheriff's office requests the advice of the committee.	3 years	Seven (7) openings: Representatives of Districts I, II, and III; Tribal Government; Veterinarian; Equine; and Friends of Forks Animals (FFA)	When: Ad hoc
Behavioral Health Advisory Board:	3 years	Three (3) openings: Representatives of Private	2nd Tuesday of each month, 3:00 pm.

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<p>The Chemical Dependency/Mental Health Program Fund Advisory Board was established to act and advise the Clallam County Board of Commissioners on implementation and future funding from the 1/10 or 1 percent sales tax authorized by RCW 82.14.460.</p>		<p>Provider of Chemical Dependency Services not contracting for funding, Advocate for Chemical Dependency/Mental Health Services, and Services for Homeless</p>	
<p>Board of Equalization (BOE): The Board of Equalization receives appeals, holds hearings, evaluates evidence, and issues determinations of the fair market value of property within Clallam County in the case of disputes between the County Assessor and a property owner. Members are required to be U.S. citizens and reside in Clallam County for not less than two years. There will be hearing compensation.</p>	<p>3 years</p>	<p>One (1) opening: A representative of District II</p>	<p>When: Ad hoc</p>
<p>Boundary Review Board: Upon request by any jurisdiction affected by a boundary change, such as an annexation proposal or district merger, reviews the proposal (notice of intent) and has broad powers to determine logical boundaries, transfer of services, and other matters.</p>	<p>4 years, standing</p>	<p>Two (2) openings: Representatives of a Governor Appointee and a Special District Appointee</p>	<p>When: Ad hoc</p>
<p>Building Code Board of Appeals: Hears and decides appeals of orders, decisions, or</p>	<p>3 years</p>	<p>Three (3) openings: Representatives of (2) Alternate and an ICC Certified Building Official, Building</p>	<p>When: Ad hoc</p>

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determinations made by the Building Official relative to the application and interpretation of the codes adopted in Clallam County Code 21.01, Building and Construction Code.		Inspector, or Plans Examiner	
<p>Carlsborg Community Advisory Council: Acts as a liaison between the citizens in the Carlsborg Urban Grown Area (UGA) and the Clallam County Board of Commissioners for gathering and analyzing information, and making recommendations regarding community and growth management issues.</p>	3 years	Five (5) openings: Representatives of Resident of a manufactured/mobile home park community within Carlsborg UGA, Business or real property owner within the Carlsborg Industrial Zone, Business or real property owner within the Carlsborg Village Center, and (2) At-Large members who are real property owners within the UGA boundary	2nd Tuesday of each month, 6:30 pm Location announced monthly, generally in Carlsborg, WA.
<p>Civil Service Commission: Gives practical civil service tests to applicants, makes suitable rules and regulations, and makes investigations regarding the operation of the Sheriff's Department. Upon the petition of a citizen after proper verification, the Commission conducts hearings and investigations, hears and determines appeals or complaints, certifies the person highest on the eligibility list, and keeps records.</p> <p>A Civil Service Commission applicant must be a U.S. citizen with two or more years of residency in Clallam County, and who does not hold a salaried public office or work for the County.</p>	6 years	One (1) opening: There is an opening for a Republican member	2nd Friday of each month, 9:00 am Human Resources Conference Room, Courthouse
Clallam Bay/Seki	3 years	Two (2) openings:	To be determined

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<p>Community Action Team: Formed to assist in gathering and analyzing information, make recommendations, and advancing the orderly growth and development of the area.</p>		Representatives of two committee member positions	
<p>Clallam Bay/Seki Sewer Advisory Committee: Responsible for gathering accurate information regarding Clallam Bay-Seki sewer operations, as well as rates and billing procedures, and making recommendations to the Clallam County Board of Commissioners.</p>	3 years	Two (2) openings: Representatives of two committee member positions	<p>Last Wednesday of each month, 5:30 pm</p> <p>Seki Community Center or Clallam Bay Fire Hall</p>
<p>Crescent Community Advisory Council: This committee acts as a liaison between the citizens living in the Crescent School District area and the Board of Commissioners on issues that may include land use, economic development, transportation and pedestrian improvements, capital projects and services, and community projects and activities.</p>	3 years	Three (3) openings: Representatives of the Area business owner or individual who owns commercially zoned property, At-large, and Crescent School District Student Body Alternate	<p>2nd Wednesday of odd months, 5:00 pm</p> <p>Joyce Fire Station, 51250 Hwy 112, Port Angeles</p>
<p>Developmental Disabilities Advisory Committee: Members act in an advisory capacity to plan and make recommendations to the Clallam County Board of Commissioners and the Department of Health and Human Services (HHS) regarding programs and services for persons who have intellectual disabilities, cerebral palsy,</p>	3 years	Three (3) openings: There are openings for three committee member positions	1st Thursday of every other month, 5:30 pm

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epilepsy, autism, other neurological impairments, or developmental disabilities and their families through service contracts with provider agencies.			
Fair Advisory Board: Assists Clallam County in delivery of Fair services to its residents and visitors. Under direction of the Clallam County Board of Directors through the Director of Parks, Fair and Facilities, the Fair Advisory Board holds public meetings, and advises and assists the County in developing reasonable rules, fees, regulations, and program development strategies for the operations of the County Fair.	4 years	One (1) opening: A representative of the City of Port Angeles	1st Wednesday of each month (except Dec. and Jan.), 6:00 pm Clallam County Fairgrounds, Fair Kitchen, 1608 W 16th Street, Port Angeles
Heritage Advisory Board: Responsible for advising the Clallam County Board of Commissions on matters related to the preservation of the cultural heritage of Clallam County.	4 years	Two (2) openings: Representatives of District I	1st Monday of each month, 5:00 pm Board of Commissioners Small Conference Room, Courthouse
Homelessness Task Force: Responsible for advising the Clallam County Board of Commissioners on matters related to the issues regarding homelessness in Clallam County.	3 years	Four (4) openings: Representatives of City Government, Tribal Government, WorkSource, and Homeless or Formerly Homeless	1st Tuesday of each month, 2:30 pm Health and Human Services (HHS) Conference Room, Courthouse
Marine Resources Committee: Advises the Clallam County Board of Commissioners regarding issues related to the marine resources of the Strait of Juan de Fuca and its bays, estuaries, and inlets	4 years	One (1) opening: A representative of Marine Trade	3rd Monday of each month, 5:30 pm Board of Commissioners Small Conference Room or Boardroom

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within the borders of Clallam County.			
<p>Park and Recreation Advisory Board: Assists Clallam County in delivery of park and recreation services to its residents and visitors. Under the direction of the Clallam County Board of Commissioners through the Director of Parks, Fair and Facilities, the advisory board advises and assists Clallam County in developing reasonable rules, fees, and regulations for the operation of Clallam County Parks and other recreational facilities, and reviews park acquisitions and development strategies and plans.</p>	6 years	One (1) opening: One representative	1st Tuesday every odd month, 5:30 pm
<p>Peninsula Housing Authority Board of Commissioners: Serves Clallam and Jefferson Counties and operates under a contract with the U.S. Department of Housing & Urban Development (HUD) to provide and maintain low-income housing for residents of Clallam County. The Peninsula Housing Authority Board of Commissioners' primary role is to establish policy for the public housing program including personnel, occupancy, lease, grievance, and rent collection. The Board also selects and employs the Executive</p>	5 years	One (1) opening: Open position for one representative of Clallam County	3rd Wednesday of each month, 1:00 pm

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Directors of the Authority who is responsible for day-to-day operation and carrying out Board policies.			
Permit Advisory Board: Makes recommendations to the Clallam County Board of Commissioners and Director of the Department of Community Development for changes in the building code and permitting.	3 years	Six (6) openings: Representatives of Building Designer, Building Trades, Economic Development Council, Environmental Consultant, Propane/Woodstove Contractor, and Manufactured Homes/Mobile Home Association	3rd Tuesday of each month, 6:00 pm (no meetings June through August)
Planning Commission: Assists the Clallam County Board of Commissioners, through the Department of Community Development DCD, with review of land use policy and related issues, such as comprehensive land use plans and planning ordinances. Commissioners must have the ability to listen to diverse viewpoints and consider long-term interests of Clallam County.	4 years	One (1) opening: A representative of District I c	1st and 3rd Wednesdays of each month, 6:30 pm
Port Crescent Pioneer Cemetery: Established to operate the Port Crescent Pioneer Cemetery.	5 years	One (1) opening: Open position for one member	When: Ad hoc
Sheriff's Citizens Advisory Committee: Advisory to the Sheriff's department to provide an open link of communication between the Sheriff's department and the community.	3 years	Six (6) openings: Representatives of Clallam Bay/Seki, Forks and unincorporated area, Quileute Tribe, Makah Tribe, Lower Elwha Klallam Tribe, and Law and Justice	Quarterly, 3rd Wednesday of the month, 6:00 pm
Solid Waste Advisory Committee: Assists in the implementation of programs	3 years	Seven (7) openings: Representatives of At-large Alternate, Solid Waste Industry (West Waste Recycling)	3rd Thursday of every other month, 1:30 pm

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and policies concerning solid waste handling and disposal, and reviews and comments on proposed changes to the Comprehensive Solid Waste Management Plan.		Alternate, Solid Waste Industry (Waste Connection), Tribal Government Alternate, City of Forks Alternate, Business Community and Business Community Alternate	
Trails Advisory Committee: Makes recommendations to the Clallam County Board of Commissioners and other County agencies regarding non-motorized transportation and trail-related issues.	Not provided	Five (5) openings: Western Area Trails Advocacy Group, Olympic National Park, Large Private Forest Company, City of Port Angeles, and U.S. Forest Service (ex-officio member)	3rd Wednesday of each month, 1:30 pm Board of Commissioners Small Conference Room